

CHIEF LOCAL ELECTED OFFICIALS MEETING

Friday, July 8, 2022

Immediately following the NWPA Job Connect Meeting

Microsoft Teams: Use calendar link or call in: (724) 761-2341 Passcode: 890 172 313#

AGENDA

1. Meeting will be **RECORDED**
2. Welcome/Roll Call/**Visitor Recognition**, Commissioner Bob Snyder, Chair
3. **Public Comment**, Commissioner Bob Snyder, Chair
4. **Post Agenda In The Chat**, Nichole Kellar
5. **Consent Agenda** ****Any items to sever from the consent agenda for voting?*** Chair Snyder
 - a. CLEO Meeting Minutes From May 13, 2022
 - b. Risk Assessment Review: EARN & Title I
 - c. EverFi Industry Credential Approval By WDB
 - d. Priority of Service: Remove Local Discretionary Portion
 - e. IEP/ISS Policy: Policy Updated Based On New State Guidance
 - f. System of Record/File Management Policy: Update Based On New State
 - g. Co-enrollment Policy of WIOA and Trade: Based On New Policy From The State
 - h. Programmatic Monitoring Summary
 - i. NDWG File Monitoring
6. Review of Previous Action Items:
 - a. Look into resuming in-person meetings or hybrid meetings
Survey of Board Members, CLEOs and CLEO guests completed. Approx 14 responses. *See item below.*
7. Results of board membership survey about in-person vs. virtual vs. hybrid **Vote possible regarding hybrid meeting**
8. Committee Reports Lisa
A brief summary of items covered per committee meeting during the most recent cycle
9. **Approval of Fiscal Report, Diona Brick Vote Item**
10. Membership Updates Lisa **Vote Item**
 - a. Kathryn Schaaf now on the board representing Erie, Small Business, Industrial Sales and Manufacturing
 - b. Randy Callen's appointment recategorized as Small Business (2 of 2 required)
 - c. **Laura King resigned from the board. Crawford, Business (Vote)**
 - d. Erie is working on a new Business representative, but there is a delay, holds off other appointments
 - e. Slate of Officers for the NWPAJC, Updates
 - Bobbie Jones remains as Chair, Venango
 - Brad Tisdale, Vice Chair (pending vote at NWPAJC meeting), Erie
 - Jim Decker, Treasurer (pending vote at NWPAJC meeting)
 - Secretary, Vacant, will be filled by Higher Ed, Clarion
 - Vacant, Crawford
 - Jill Foy remains as representing Forest
 - f. Will be applying for a waiver for membership, Erie Business
 - g. Would like to add additional board members, strategically, to give us more leeway in the future
 - Outreach to community organizations and Economic Development entities
 - Will assist with committee membership and filling board vacancies

11. Title I and Operator Contracts Status Update- *Diona and Lisa*
 - a. Profit for, both, the Operator and Title I Contracts for PY22 at 8%
 - b. Both the Operator and Title I Contracts, SOWs and Budgets
 - i. Were approved by Venango Commissioners
 - ii. Were sent to Equus for signatures
 - iii. Were executed and are in place
12. High Priority Occupation Update, *Carrie*
HPO Appeals Submitted
13. The Eligible Training Provider List (ETPL) Opened Up For PY22-*Carrie*
List Can Be Found On NWPJJC Website At www.nwpajobconnect.org/resources/approved-trainings
14. Q3 Common Measures-*Julie*
15. Recidivism In Erie County Report Out- *Julie*
16. Monitoring Findings Discussion- *Lisa*
17. Statewide Funds Availability notification-*Lisa*
18. Executive Session As Needed
19. Adjourn

Next Board Meeting: Friday, September 9, 2022

ITEMS IN BOLD REQUIRE A VOTE

Resources: • [Acronym List](#) • [Conflict of Interest Info](#) • [Abstention/Conflict of Interest Form](#) • [ETPL](#) • [HPO](#)
• Attendance • NWPJJC Job Connect Staff Report • Operator • Rapid Response • Title I
• Most Recent Common Measures Performance Report • Revised IFA